

### **MEDIA DYNAMICS, INC. POLICY**

Due to the nature of the content of our publications, we do not accept returns or issue refunds. Because of this, please ensure that the publication you are ordering is not a duplicate order. We will issue exchanges only.

For customers paying by check, full payment is required before order ships.

We do not offer discounts to book buying, subscription or third party services.

*(Payment must be made in U.S. funds and drawn from a U.S. bank. Wire transfers MUST include \$15 bank fee. We also accept U.S. money orders).*

### **MEDIA DYNAMICS, INC. E-BOOK POLICY**

Media Dynamics, Inc. e-books have DRM-protected security settings that prevent printing and copying. You will have access to all of your ebook purchases through your MDI account on our website. Customers can read books online, from any computer or mobile device, without downloading or installing software. You can start reading an ebook as soon as you've paid for it, so there is no waiting for delivery. The title is stored in your MediaDynamicsInc.com account and you can access it at any time by logging in with your username and password.

Want to share access to the ebook with others in your company? Anyone with your user name and password can view all of the publications in your account. All books purchased through that account will be accessible in the "Ebooks" section of your account.

Certain publications are available in ebook and print combo editions (check individual publication webpage). For an additional fee of \$50, we will print any ebook-exclusive publication and mail it to you.

### **SHIPPING POLICY**

Ebooks are available for immediate viewing at any time. Orders will be processed and shipped within 24 hours Monday-Friday. If you need immediate attention, please call 973-542-8188. Thank you for your patience.

### **SHIPPING RATES:**

#### *Domestic:*

All orders ship via UPS. Shipping is \$17 per book; flat rates are applied to bulk orders. We will gladly ship via FedEx for an additional \$50. Overnight orders must be placed before 3:00 PM.

#### *International:*

Canada/Mexico: \$50/ 1st bk.

Overseas: \$65/1st bk.

Items ship via US Express Mail. For exact shipping for two or more books, contact [customerservice@mediadynamicsinc.com](mailto:customerservice@mediadynamicsinc.com)

Please contact Customer Service at 973-542-8188 with any questions or for further assistance.